

Message Text

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ORIGIN OC-06

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CRO AND CEO-T

E.O. 11652: N/A

TAGS: AVCE, OVIP (VANCE, CYRUS R.)

SUBJECT: COMMUNICATIONS - TELEPHONES

NOTE: PARA 3 E AND NEW PARA F AND PARA 4 B REFLECT A
CHANGE FROM PREVIOUS INSTRUCTIONS AND DRAWING DLA 293

1. INTERNATIONAL TELEPHONE SERVICE

POST SHOULD REQUEST ASSURANCE FROM THE LOCAL TELEPHONE
AUTHORITIES (PTT) THAT PRIORITY OVERRIDE CAN BE PROVIDED
AT ANYTIME FOR TWO SIMULTANEOUS OVERSEAS TELEPHONE CONVER-
SATIONS FOR THE DURATION OF THE VISIT (THIS TYPE OF OVER-
RIDE IS SOMETIMES REFERRED TO AS FLASH OVERRIDE OR FLASH
EMERGENCY PRECEDENCE). WE WISH TO EMPHASIZE THAT SEPARA-
TELY LEASED DEDICATED LINES ARE NOT NECESSARY. CONFIRM
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BY CABLE THAT THIS ARRANGEMENT HAS BEEN MADE.

2. TRANSPORTABLE TELEPHONE SYSTEM

A. THE IMPORTANCE OF TELEPHONE COMMUNICATIONS CANNOT BE
OVEREMPHASIZED. IT IS A VITAL TOOL TO THE SECRETARY AND
MUST BE MAINTAINED AT PEAK EFFICIENCY DURING HIS STAY.

THE DEPT HAS DESIGNED "THE SECRETARY OF STATE TRANSPORTABLE TELEPHONE SYSTEM" (TTS) CONSISTING OF A KEY SYSTEM, HAND-

SETS, AND SUFFICIENT CABLE TO SATISFY REQUIREMENTS FOR OFFICE CONFIGURATION REQUESTED FOR THE SECRETARY AND HIS STAFF. DRAWINGS (DLA 293) HAVE BEEN PROVIDED RCO'S SO THAT THEY WILL BE FAMILIAR WITH THE NEW SYSTEM.

B. THE TRANSPORTABLE TELEPHONE SYSTEM IS DESIGNED TO PROVIDE INTERCOM CAPABILITY FOR USE BY THE SECRETARY AND HIS IMMEDIATE STAFF ONLY. IT IS NOT THE INTENT TO PROVIDE TRANSPORTABLE TELEPHONE SYSTEMS TO SERVICE ALL MEMBERS OF THE SECRETARY'S PARTY. FURTHER, IT IS NOT INTENDED THAT THE TTS BE INSTALLED IN HOST GOVERNMENT GUEST HOUSES, UNLESS LOCAL FACILITIES, WITH DESIRED INTERCOM CAPABILITY, ARE LACKING AND HOST GOVERNMENT IS FULLY IN AGREEMENT TO ITS INSTALLATION.

3. FACILITIES

A. DEPT IS PROVIDING EACH TRIP POST WITH A TTS.

B. THE TRANSPORTABLE TELEPHONE SYSTEM (DRAWING DLA 293) CONSISTS OF ONE 513 KEY SYSTEM EQUIPPED FOR SIX TELEPHONE LINES, DIAL INTERCOM AND TEN SIX BUTTON KEY TELEPHONE UNITS. PACKAGE ALSO INCLUDES VARIOUS LENGTHS OF DOUBLE LIMITED OFFICIAL USE

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ENDED CABLES FOR QUICK CONNECTIONS FROM THE KEY PHONES TO THE KEY SYSTEM. INSTALLATION WILL BE AS FOLLOWS:

C. SECRETARY'S SUITE - TWO KEY TELEPHONE STATIONS TO BE INSTALLED IN THE SECRETARY'S SUITE (TO BE LOCATED IN THE SITTING ROOM AND BEDROOM). THOSE PHONES WILL NOT RING BUT HAVE BUZZER FOR AUDIBLE SIGNAL ON INTERCOM, INTERCOM TALK, AND ABILITY TO HOLD THE LINE CALLS.

D. ONE KEY TELEPHONE STATION IN EACH SPECIAL ASSISTANT'S BEDROOM.

E. TWO KEY TELEPHONE STATIONS IN THE SPECIAL ASSISTANT'S OFFICE.

F. TWO KEY TELEPHONE STATIONS IN THE SECRETARIAT STAFF OFFICE.

G. THE ABOVE KEY PHONES WILL BE EQUIPPED WITH FOUR EMBASSY PABX, OR PTT CENTRAL OFFICE LINES INCLUDING THE HOLD FEATURE AND DIAL INTERCOM ACCESS. THESE FOUR LINES WILL RING ONLY IN THE SPECIAL ASSISTANT'S AND S/S OFFICE.

H. SY COMMAND POST - TWO KEY PHONES WILL BE EQUIPPED WITH TWO ADDITIONAL AND SEPARATE EMBASSY PABX OR PTT CENTRAL OFFICE LINES INCLUDING HOLD FEATURE, SEPARATE FROM THE SECRETARY'S SUITE, BUT HAVING DIAL INTERCOM ACCESS TO ALL OTHER PHONES. THESE TWO LINES WILL RING ONLY IN THE COMMAND POST.

I. SEVEN CABLE PAIRS WILL BE REQUIRED FROM THE TELEPHONE FRAME TO THE COMMAND POST OR OFFICE FOR THE SIX EMBASSY PABX OR CENTRAL OFFICE (PTT) LINES AND ONE COMMON GROUND. A 220 VAC OR 115 VAC OUTLET WILL BE REQUIRED IN THE COMMAND POST OR OFFICE FOR KEY SYSTEM POWER.

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4. ADDITIONAL TELEPHONE REQUIREMENTS (IF APPLICABLE)

A. STAFF OFFICE: (FOR SENIOR STAFF OFFICIALS IN THE SECRETARY'S PARTY) MINIMUM OF TWO EMBASSY EXTENSIONS, OR IF NOT POSSIBLE, TWO SEPARATE COMMERCIAL LINES. THESE TELEPHONES ARE IN ADDITION TO THE REGULAR HOTEL ROOM EXTENSION.

B. S/S OFFICE: (FOR EXECUTIVE SECRETARIAT STAFF) A MINIMUM OF THREE TELEPHONES, ONE ON EACH DESK, FOR THE TWO ROOM OFFICE, EACH HAVING A SEPARATE EXTENSION OFF THE EMBASSY SWITCHBOARD, IF POSSIBLE, OR THREE SEPARATE COMMERCIAL LINES IF NOT. THESE TELEPHONES ARE REQUIRED IN ADDITION TO THE REGULAR HOTEL ROOM EXTENSIONS.

C. AIRCRAFT: ONE TELEPHONE LINE SHOULD BE CONNECTED FROM THE AIRCRAFT TO THE NEAREST BUILDING PBX OR CENTRAL OFFICE LINE FOR AIRCRAFT COMMUNICATIONS. THIS WILL NORMALLY ALSO FULFILL THE TELEPHONE REQUIREMENT FOR AIRCRAFT SECURITY GUARD. ESTIMATE APPROXIMATELY 1000 TO 1500 FEET OF QUAD WIRE WILL BE NEEDED FOR THIS CONNECTION. FYI THIS WIRE IS INCLUDED WITH THE TRANSPORTABLE TELEPHONE SYSTEMS.

5. IF A TTS IS NOT PROVIDED OR AVAILABLE TO THE POST, INSTALLATION SHOULD CONFORM TO THE REQUIREMENTS SPECIFIED ABOVE FOR THE TRANSPORTABLE TELEPHONE SYSTEM PER DRAWING DLA 293.

6. THE ABOVE REPRESENTS OPTIMAL REQUIREMENTS AND THE DEPT RECOGNIZES THAT EACH POST MUST WORK WITHIN LOCAL LIMITATIONS. VANCE

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